

## Submitting your Spares Orders via MyFokkerFleet.com results in:

1. Improved processing time:  
Your Order/RFQ is immediately inserted into our system.
2. No errors:  
Manual entry of part numbers and Order/RFQ data into our system is eliminated.
3. Guaranteed receipt:  
latest technology makes sure your Order/RFQ data is delivered.
4. Clear confirmation:  
You will receive a receipt confirmation including Order/RFQ details by e-mail.
5. Improved usability:  
Easily transform your outstanding Quotations into a direct Spares Order.

## Introduction

e-Ordering provides you with an attractive service for processing your spares orders via MyFokkerFleet.com directly into our system within Fokker Services. This offers various advantages as listed here. In this leaflet you find a step-by-step instruction on how to process your orders via MyFokkerFleet.com.

## Step 1

Start the order by entering the part-numbers you require. This will instantly bring back information about packing quantities. For each part, enter a quantity and click next to return availability and pricing information.

## Step 2

In this overview you will see current stock, price and possible interchangeability of the part-numbers you entered. Select the ORD (Order) or RFQ (Request For Quotation) bullet for each line you want to process. Click next to continue.



### Step 3

In this step you will see the order overview, containing all lines you have selected. Note that you can also see your to-be-submitted RFQs by selecting the RFQ Overview tab on top of the screen. It only takes a small effort now, to send this order directly to Fokker Services. To do this, verify your order and click Complete Order.



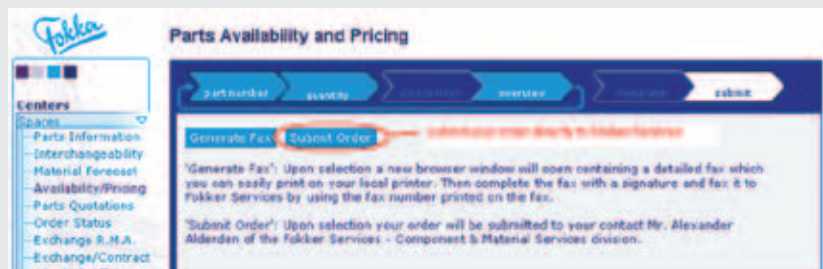
### Step 4

First select your ship-to-address. Enter the Purchase Order number from your own system. Select a request delivery date and a note if necessary. If this concerns an AOG order, you can select this option in the priority box. We recommend you to also call Fokker Services in case of an AOG order to guarantee fast delivery. Click next to finalize the process.



### Step 5

Finally select Submit Order to send your request directly to Fokker Services. Using our technology we guarantee the delivery of your order. You will receive a confirmation e-mail and our sales representative is instantly informed about your order.



### Fokker Services B.V.

P.O. Box 1357  
2130 EL Hoofddorp  
The Netherlands  
Tel. +31 (0)88 628 00 00

### Contact

You are invited to contact Fokker Services to make sure that your personal access key to MyFokkerFleet.com is activated for e-ordering functionality.

Manfred Hoogenboom  
Director e-Business Development - Marketing & Sales  
E-Mail manfred.hoogenboom@stork.com

www.fokkerservices.com  
www.flyfokker.com  
www.myfokkerfleet.com